



**2013 CHANCELLOR'S AWARD  
Nomination Form**

<b>Nominee Surname</b>	<b>Nominee Name</b>	<b>Personnel Number</b>	<b>Faculty / Department</b>
<b>Nominator Surname</b>	<b>Nominator Name</b>	<b>Personnel Number</b>	<b>Faculty / Department</b>

<input type="checkbox"/> <b>Emerging Leader</b>	<input type="checkbox"/> <b>Influential Leader</b>
<ul style="list-style-type: none"><li>• Impacts their workplace by continually streamlining or significantly improving business processes to better serve the University's mission</li><li>• Leads by example in their dedication to service and / or support</li><li>• Displays an ongoing commitment to the University through outstanding volunteer service to the University outside the nominee's job requirements</li></ul>	<ul style="list-style-type: none"><li>• Demonstrates exemplary support for University Administration, and / or teaching and research endeavours and is held in high regard by colleagues, staff, students, Faculty and Senior Administration</li><li>• Employs innovative techniques to motivate, mentor and inspires others to realize their potential</li><li>• Communicates a vision and commitment to new initiatives and continually contributes to innovation</li><li>• Leads a group or project that has made significant sustained contributions and achievements in support of the University's mission</li></ul>

**Reason for Nomination:**

Please note that this will be used for future communications should the nomination be approved.

Names and contact numbers of the people (other than Nominee's Supervisor or Division Head) who are providing letters of support:

1.	Name		Phone	
2.	Name		Phone	

### The Nomination Package

A complete nomination package **must** include the following:

1. Completed Nomination Form
2. Covering letter from the nominator
3. Nominee's current resume
4. Two letters of support from colleagues / peers / students
5. Should the nominator not be the nominee's supervisor, a letter from the nominee's supervisor or the Division Head with an endorsement of the nomination, is required

### Submission Process and Deadline

Please submit the nomination package **electronically by 5 p.m. on January 25, 2013** to the Selection Committee via your Divisional HR Office.

For a list of all Divisional HR Offices please refer to the Human Resources & Equity website at: [http://staff.hrandequity.utoronto.ca/#div\\_off](http://staff.hrandequity.utoronto.ca/#div_off)

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